

TOWNSHIP OF CHESTERFIELD
DEVELOPMENT REGULATION
PRELIMINARY MAJOR SITE PLAN APPLICATION SUBMISSION CHECKLIST

The following items must accompany all preliminary major site plan applications at the time of submission. An explanation must be submitted for any item addressed with "W" for waiver, "N/A" for not-applicable or a "check" which indicates that the materials are provided. Please address each of the items listed in this checklist. Failure to do so will result in your application being classified as "incomplete".

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| <p>___ 1. Complete application
Original and 15 copies.
Checklist (Original and 2 copies)</p> <p>___ 2. Folded plot/plan submission.
11 Reduced Size
6 Full Size</p> <p>___ 3. Copy of and delineation of any existing or proposed deed restrictions or covenants.</p> <p>___ 4. Name, signature, license number, seal, address & telephone of preparer.</p> <p>___ 5. Name, address and telephone number of owner and/or applicant and any stockholders as required by N.J.S.A. 40:55D-48.1. Consent/signature of owner authorizing application (if applicable). Affidavit of ownership and owner's signature noted on plans.</p> <p>___ 6. Title block denoting type of application, tax map sheet number, county, name of municipality, block and lot, and street location.</p> <p>___ 7. A key map not smaller than 1"=2000 feet showing location of tract with reference to surrounding properties, streets, municipal boundaries, zoning, etc., within 500'.</p> <p>___ 8. A schedule of required and provided zone district(s) requirements.</p> <p>___ 9. Tract boundary delineated by a heavy solid line.</p> | <p>___ 10. North arrow, graphic scale and written scale.</p> <p>___ 11. Certification from Tax Collector that taxes are current.</p> <p>___ 12. Signature blocks for Chairman, Secretary, Clerk & Municipal Engineer.</p> <p>___ 13. Current property survey within last 2 years.</p> <p>___ 14. One (1) of three (3) standardized sheets:
30"x42" – 24"x36" – 15" x 21"</p> <p>___ 15. Site Plans:
A. Less than 1 acre; scale no smaller than 1"=30' by 1"=10' increments.
B. 1 acres and larger; scale 1"=50'

NOTE: If more than one sheet is needed for development design, an overall subdivision tract map will be provided on one sheet.</p> <p>___ 16. Acreage of tract to the nearest tenth of an acre.</p> <p>___ 17. Computation of area to be disturbed.</p> <p>___ 18. Date of original and all revisions.</p> <p>___ 19. Size and location of any existing or proposed structures with all setbacks dimensioned.</p> <p>___ 20. Location and dimensions of any existing or proposed streets.</p> |
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- ___ 21. Any existing or proposed easement or land reserved for or dedicated to public or private use.
- ___ 22. Development stages or phasing plans.
- ___ 23. List of requirement regulatory approval or permits.
- ___ 24. List of variances required or requested. (Specify ordinance sections)
- ___ 25. Requested or obtained design waivers or exceptions with written explanation and legal justification for same.
- ___ 26. Payment of application/escrow fees along with completed escrow agreement.
- ___ 27. Property owners and property lines of all parcels within 200' identified on most recent tax map sheet.
- ___ 28. Indicate existing land uses within 200'.
- ___ 29. All existing streets, water courses, floodways or flood hazard areas, depth to seasonal high water table 0-1', soils, wooded areas with trees measuring 8" or greater caliper (4' above ground), wetlands or other environmentally sensitive areas on and within 200' of site.
- ___ 30. Map showing wetlands delineation at the same scale as the development plan, if applicable.
- ___ 31. Existing rights-of-way and/or easements on and within 200' of tract.
- ___ 32. Existing and proposed contour intervals based on U.S.C. and G.S. datum.
- ___ 33. Boundary, limits, nature and extent of wooded areas, specimen trees and other significant physical features (details may vary).
- ___ 34. Existing system of drainage of subject site and of any larger tract or basin of which it is a part.
- ___ 35. Drainage area map.
- ___ 36. Drainage calculations.
- ___ 37. Percolation tests (if applicable).
- ___ 38. Proposed utility infrastructure plans and profiles and supplier of resources, including sanitary sewer, water, storm water management, telephone, electric and cable TV.
- ___ 39. Soil Erosion and Sediment Control Plan (if applicable, to be submitted as a separate package).
- ___ 40. Environmental Impact Statement.
- ___ 41. Spot and finished elevations at all property corners, corners of all structures or dwellings, existing or proposed first floor elevations and general location of buildings.
- ___ 42. Construction details as required by ordinance.
- ___ 43. Road and paving cross-sections and profiles.
- ___ 44. Lighting plan & details.
- ___ 45. Landscape plan overlaid on grading plan, with a corresponding plant list, planting details and tree protection details.

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- ___ 46. Solid waste management plan.
- ___ 47. Site identification signs, traffic controls sign, and directional signs.
- ___ 48. Sight triangles.
- ___ 49. Vehicular and pedestrian circulation patterns including handicap access.
- ___ 50. Parking plan showing spaces, size and type, aisle width, curb cuts, drives, driveways, and all ingress and egress areas and dimensions.
- ___ 51. Preliminary architectural plans, front, rear, and side building elevations.
- ___ 52. Community Impact Statement.
- ___ 53. Proof of submission to Burlington County Planning Board.
- ___ 54. Preliminary Assessment
- ___ 55. Soil Testing