

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2019-1-16**

**RESOLUTION APPOINTING CONTACT PERSON FOR THE EMPLOYMENT PRACTICES
LIABILITY ATTORNEY CONSULTATION SERVICE OF THE BURLINGTON COUNTY
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township Committee of the Township of Chesterfield, hereinafter referred to as "Municipality", is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, the "Fund" has purchased Employment Practices Liability Coverage from XL Insurance Company; and

WHEREAS, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service; and

WHEREAS, the HELPLINE will provide the following services:

- Attorneys will answer specific HR and Employment Law questions
 - Confidential and timely responses
 - Attorney client privilege
 - Via Website / E-mail
 - By telephone with written follow up response

- On Line Training
 - Managers / Supervisors
 - Slides, Audio, File Downloads
 - Small Chapters
 - Certificates of Completion

- Additional On Line Resources
 - Question of the Month
 - Case of the Month
 - HR alerts via e-mail and posted on website
 - Federal/State news updates
 - HR posters
 - Model policies / handbook

WHEREAS, the FUND requires the Township of Chesterfield to designate specific managerial or supervisory individuals who will have access to the HELPLINE

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that Glenn McMahon is hereby appointed to serve as the Township's contact person and Caryn Hoyer to serve as the alternate contact person for the Employment Practices Liability Consultation Service.

CHESTERFIELD TOWNSHIP COMMITTEE

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I, Caryn M. Hoyer, Clerk of the Township of Chesterfield in the County of Burlington and State of New Jersey do hereby certify the foregoing Resolution to be a true and accurate copy of the Resolution approved by the Township Committee at a duly advertised meeting held on January 3, 2019 at which a quorum was present.

Caryn M Hoyer, RMC  
Township Clerk