

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2021-11-4**

**RESOLUTION AUTHORIZING CONTRACT AWARD FOR
GROUNDSKEEPING SERVICES TO ON-SITE LANDSCAPE MANAGEMENT**

WHEREAS, Chesterfield Township has the desire to supplement the public works department with groundskeeping services for certain park and open space areas; and

WHEREAS, N.J.S.A. § 40A:11-4.1 et seq. permits a municipality to engage the services of groundskeeping services through competitive contracting rather than through the typical bid process; and

WHEREAS, the Township Committee approved the use of competitive contracting via Resolution 2021-9-5; and

WHEREAS, bids were properly advertised on October 1, 2021 and opened on October 21, 2021; and

WHEREAS, two (2) proposals were received however one (1) did not include the bid bond which is mandatory and therefore was not reviewed

WHEREAS, the Chief Financial Officer/QPA, Township Administrator, Public Works Forman have reviewed the submission by the vendor against the competitive contracting criteria established and announced in the bid specifications; and

WHEREAS, the review committee recommends award of the contract to On-Site Landscape Management; and

WHEREAS, the Township Solicitor's office has confirmed that the submission is compliant with the New Jersey Local Public Contracts Law; and

WHEREAS, this contract is subject to the rules concerning certification of availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey do hereby award a contract to On-Site Landscape Management to perform groundskeeping services according to the terms and conditions in the proposal specification for a one year contract commencing on April 1, 2022 for a cost of ONE HUNDRED SIXTY SEVEN THOUSAND NINE HUNDRED SEVENTY SEVEN (\$167,977.00).

BE IT FURTHER RESOLVED, that the Township Administrator and Township Clerk are hereby authorized to enter into a Contract to fulfill the terms of this agreement upon approval of the document by the Township Solicitor.

BE IT FINALLY RESOLVED, that the Township Clerk shall publish notice in the official newspaper summarizing the award of a contract to include the name of the vendor, duration and nature of the contract and a statement that the resolution and contract are on file and available for public inspection.

CHESTERFIELD TOWNSHIP COMMITTEE

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I, Caryn M. Hoyer, Clerk of the Township of Chesterfield in the County of Burlington and State of New Jersey do hereby certify the foregoing Resolution to be a true and accurate copy of the Resolution approved by the Township Committee at a duly advertised meeting held on November 10, 2021 at which a quorum was present.

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Caryn M. Hoyer, RMC  
Township Clerk