



Roberts

ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

May 5, 2023

Thomas Sahol
Township Administrator
Township of Chesterfield
295 Bordentown-Chesterfield Road
Chesterfield, NJ 08515

Re: Yearly Update to NJPDES Stormwater Permit
Annual Report and Certification
Township of Chesterfield, Burlington County, New Jersey
Our File No.: C6533

Dear Tom:

As you know, the Township maintains an NJPDES Stormwater Permit. In order to remain in compliance, the Township is required to file an Annual Report and Certification with the New Jersey Department of Environmental Protection. Enclosed for your records, please find a copy of the certified 2023 Annual Report that our office has compiled and submitted to NJDEP for the Township for the period beginning January 1, 2022 through December 31, 2022.

In 2022, the Township had the following incidents of non-compliance:

1. Inlets are not maintained per NJDEP standards. The Township must continue its program to repair, maintain, and replace its existing inlets and inlet heads, frames, and grates to meet requirements. The Township must also continue its program to install and replace inlet labels.
2. The Township does not require private basins to be maintained. The Township must decide to maintain these private basins or have property owners maintain their own basins with Township inspection. This can be accomplished and enforced by way of an Ordinance.
3. The Township did not re-examine the Stormwater Management Plan with each re-examination of the Master Plan. The Township must re-examine the Stormwater Management Plan when the Master Plan is re-examined in 2027.

As you are aware, the Township is now a Tier A municipality. As such, there are additional requirements that the Township must meet. We will issue a follow-up letter regarding the changes for a Tier A municipality.

If you have any questions, please do not hesitate to contact our office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Township Engineer

cc: Mayor and Committee
Caryn Hoyer, RMC, CMR, CTC, Township Clerk
Wendy A. Wulstein, Township CFO
Rachel Fryc, Township Deputy Clerk
Troy Ulshafer, Township Public Works Manager
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC

MSRP ANNUAL REPORT - Tier B

You have completed the Annual Report submittal process. You may print or save a copy of this submittal report for your records.

Service ID: 1539323
Facility Name: CHESTERFIELD TWP
Reporting Period: January 1, 2022 through December 31, 2022
NJPDES Permit #: NJG0153559
Activity ID: DST170001

Contacts

Name: Thomas Sahol
Title: Township Administrator
Contact Type: Stormwater Coordinator
Organization Name: CHESTERFIELD TWP
Organization Type: Municipal
E-Mail: tsahol@chesterfieldtwp.com
Phone: (609) 298-0469 (Fax Number)
(609) 298-2311 x101 (Work Phone Number)
Contact Address: 295 Bordentown-Chesterfield Road
Chesterfield Twp, New Jersey 08515

Uploaded Attachments

No attachments have been uploaded for this submittal.

Annual Report Details - Part A

Municipality Information

Team member responsible for completing the report:	Carmela Roberts
Team member email address:	CRoberts@RobertsEngineeringGroup.com

Post-Construction Stormwater Management in New Development and Redevelopment

1. Are you ensuring that any residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for stormwater management comply with the design standards in the Stormwater Management Rules at N.J.A.C. 7:8-5?	Yes
2. Did your municipality adopt a municipal stormwater management plan?	Yes
3. Most recent date your municipality adopted a Municipal	07/26/2005

Stormwater Management Plan:	
4. Status of this plan:	
5. Did your municipality adopt a municipal stormwater control ordinance?	Yes
6. Most recent date your municipality adopted a municipal stormwater control ordinance:	03/01/2021
7. Status of this ordinance:	
8. Did you submit the adopted municipal stormwater management plan to the appropriate county review agency for approval?	Yes
9. Most recent date the adopted municipal stormwater management plan was submitted to the appropriate county review agency for approval:	07/27/2005
10. Did you submit the adopted municipal stormwater control ordinance to the appropriate county review agency for approval?	Yes
11. Most recent date the adopted municipal stormwater control ordinance was submitted to the appropriate county review agency for approval:	03/01/2021
12. Status of county review:	Approved
13. Did the municipality adopt the review agency's required amendments and resubmit to the county review agency?	
14. Is the Stormwater Control Ordinance in effect?	Yes
15. Most recent effective date of Stormwater Control Ordinance:	03/02/2021
16. Ordinance Number(s):	130-75
17. What is the current status of the adopted plan and ordinance?	
18. Are you reviewing projects as part of your site plan and subdivision approval process to ensure that they comply with your municipality's effective municipal stormwater control ordinance(s)?	Yes
19. How many projects that were subject to either the municipal stormwater control ordinance or the stormwater provisions of RSIS did the municipality approve?	1
20. Does your approved municipal stormwater management plan contain a mitigation plan as described in N.J.A.C. 7:8-4.2(c)11?	Yes
21. Have you granted any variances or exemptions from the design and performance standards for stormwater management measures set forth in your approved municipal stormwater management plan and stormwater control ordinance(s)?	No
22. How many variances or exemptions from the design and performance standards have you granted?	
23. If you granted any variances or exemptions, did you submit a written report to the county review agency describing the variance or exemption and the required mitigation?	
24. Are you ensuring that storm drain inlets installed within your municipality (either by you or another entity) comply with the standards set forth in Attachment A?	No
25. Are you ensuring adequate long-term operation and maintenance of stormwater BMPs installed on property that your	No

municipality owns or operates after the Effective Date of Permit Authorization (EDPA)?	
26. Are you ensuring that adequate long-term operation and maintenance of stormwater BMPs is being performed on property that you do not own or operate? Please keep an inventory of stormwater BMPs indicating type, function and location in a format provided by the Department onsite and available for inspection or upon request.	No
27. Briefly indicate how this is being accomplished (e.g., ordinance requiring operation and maintenance by private entity; operation and maintenance by you or other governmental entity):	
28. Have you reexamined your approved municipal stormwater management plan at each re-examination of your master plan in accordance with N.J.A.C. 7:8-4?	No
29. Date re-examination report was last adopted:	

Report Details - Part B

Local Public Education Program and Outreach

1. Has the municipality developed a Local Public Education Program?	Yes
2. Has the municipality conducted educational activities that total the minimum number of points required by the permit?	Yes

Storm Drain Inlet Labeling

1. Has the municipality established a storm drain inlet labeling program?	Yes
2. Indicate the percentage labeled to date:	50%
3. Other Amount:	
4. Is your municipality maintaining the labels (i.e. replacing and/or repainting)?	No

Equipment and Vehicle Washing

1. Has your Municipality implemented measures to properly handle the discharge of equipment and vehicle wash wastewater from your municipal maintenance yard operations?	Yes
2. Please indicate which option you implemented to eliminate the unpermitted discharge:	Ceased the discharge (no longer wash onsite)
3. Date the management measure was implemented:	02/01/2009
4. What is your NJPDES permit number that authorizes the discharge of vehicle and equipment wash wastewater?	

5. Are you maintaining records of vehicle and equipment washing?

N/A - we do not wash our vehicles

Report Details - Part C

Sharing of Responsibilities

Do you share services with another entity to satisfy a permit requirement?

No

Incidents of Non-compliance

Based on the answers you provided above, the Department has identified the following possible permit compliance issues. Please complete the Incidents of Non-compliance section and identify steps being taken to correct these deficiencies.

- Your municipality is not ensuring that storm drain inlets installed within your municipality (either by you or another entity) comply with the standards set forth in Attachment A.
- Your municipality is not ensuring adequate long-term operation and maintenance of stormwater BMPs installed on property that your municipality owns or operates.
- Your municipality is not ensuring that adequate long-term operation and maintenance of stormwater BMPs is being performed on property that you do not own or operate.
- Your municipality did not re-examine your approved municipal stormwater management plan at each reexamination of your master plan.
- Your municipality has not completed the storm drain inlet labeling required by the permit.
- Your municipality is not maintaining storm drain inlet labels.

1. Did your municipality have any incidents of non-compliance?

Yes

2. Identify the steps being taken to remedy the noncompliance and to prevent such incidents from recurring. **(If the text box is not large enough to complete this section, please provide your report as an attachment and upload it on the next screen. Please reference the attachment in the textbox.)**

The next re-examination of the Master Plan will include a re-examination of the Stormwater Management Plan. The Township will continue to retrofit, label, inspect, and maintain all storm drain inlets. Stormwater BMPs will be inspected and maintained according to the Stormwater Ordinance. Will establish program for maintenance of private BMPs.

Certification

Certifier: Carmela Roberts
Certifier ID: CARMELAROBERTS
Challenge/Response Question: Something you always wanted to do?
Challenge/Response Answer: *****
Certification PIN: *****
Date/Time of Certification: 05/01/2023 16:14

"I certify under penalty of law that this Annual Report and Certification and all attached documents were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate this information. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering this information, the information in this Annual Report and Certification and all attached documents is, to the best of my knowledge and belief, true, accurate and complete.

"I certify that the municipality is in compliance with its stormwater program, Stormwater Pollution Prevention Plan (SPPP) and the NJPDES Tier B Municipal Stormwater General Permit No. NJG0153559 except for any incidents of non-compliance which are identified herein. For any incidents of non-compliance, the Annual Report identifies the steps being taken to remedy the non-compliance and to prevent such incidents from recurring.

"I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information."

Please note, no changes will be allowed to be made to this report upon its certification. If you need to correct or modify the report after certification, please contact your case manager at (609) 633-7021 so they may enable that function.

Carmela Roberts 05/01/2023
General Date