DRIVEWAY APPLICATION

TOWNSHIP OF CHESTERFIELD
295 BORDENTOWN-CHESTERFIELD ROAD
CHESTERFIELD, NJ 08515
PH: 609-298-2311
FAX: 609-298-0469

Location: Block ______ Lot ______ Address: ________________________________

Owner’s Name: __________________________________________________________

Mailing Address: _________________________________________________________

Phone/Email: ____________________________________________________________

Paving Contractor: ____________________________

Address: _______________________________________________________________

Phone/Email #: __________________________________________________________

Fee:   $100

       $150 escrow deposit

_____ APPLICATION FOR NEW DRIVEWAY ACCESS

Prepare and attach two (2) copies of a site plan showing details of the proposed construction, such as
width and location of driveway, pavement construction, drainage facilities, etc.
Applicant must also comply with the requirements of Township Ordinance 2001-9 which is attached, as
well as the Residential Driveway Standards.

Fee:   $100

_____ APPLICATION FOR ALTERATIONS OR PAVING OF EXISTING DRIVEWAY

Please describe project: ___________________________________________________

Applicant is required to comply with the Residential Driveway Standards and Instructions
concerning Required Inspections attached.

__________________________________________       Date: ________________
Signature of applicant

Reviewed and Approved:   ____________________________ ________________
                      Township Engineer                Director of Public Works

Date of Approval: ____________________________

1
CHESTERFIELD TOWNSHIP ROAD ACCESS PERMIT

INSPECTION REQUEST AND REPORT

BLOCK: __________ LOT: __________ CONSTRUCTION PERMIT: __________

ADDRESS: ________________________________________________________

OWNER: __________________________________________________________

ADDRESS: ________________________________________________________

PHONE: __________________________________________________________

------------------------------------------------------------------------

____

PRELIMINARY INSPECTION

APPROVED: _____ DISAPPROVED: _____ DATE: ________________

COMMENTS: ______________________________________________________

------------------------------------------------------------------------

INSPECTED BY: _____________________________________________________

------------------------------------------------------------------------

____

SUBSEQUENT INSPECTIONS

COMMENTS: ______________________________________________________

------------------------------------------------------------------------

DATE: _____ INSPECTED BY: _________________________________________

------------------------------------------------------------------------

____

FINAL INSPECTION

APPROVED: _____ DISAPPROVED: _____

COMMENTS: ______________________________________________________

------------------------------------------------------------------------

DATE: _____ INSPECTED BY: _________________________________________
CHESTERFIELD TOWNSHIP
DEPARTMENT OF PUBLIC WORKS

ROAD OPENING AND DRIVEWAY ACCESS FORM

Required for any excavation work within Township right-of-way and/or any new driveway access, alteration to existing driveway access, or any change in use of an existing driveway access

I/We request permission to: (check the type of construction proposed, provide description and approximate dimensions)

☐ Construct Residential or Farm Driveway/Access
☐ Improvements associated with Burlington County Planning Board Application - BCPB # ________________
☐ Install Concrete curbing, Paving / Concrete Apron, or Sidewalk
☐ Install: ☐ Water ☐ Sewer ☐ Gas ☐ Cable ☐ Drainage System ☐ Other (Provide Description)
☐ Utility Poles / Monitoring Wells / Soil Borings - Number of Units: ______
☐ Other (Provide Description) ______________________________________________________________________________________

Road / Shoulder Improved With: ☐ Asphalt ☐ Concrete ☐ DGA / Quarry Blend ☐ Unpaved/Grass Area

Size of Opening: (length) __________ (width) __________ (depth) __________ (Square Yards) __________

Location (check all that apply): ☐ Paved Roadway ☐ Unpaved Area

Date of Opening: ___________ Duration of Work: ___________ Date of Final Restoration: ___________

The applicant shall attach plans, details and all other required information per the Chesterfield Township Code for: Road Occupancy, Road Opening, Driveway Access and Charitable Solicitation.

________________________________________________________________________________________

Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A.59:1-1 et seq., I/we will be responsible for personal injuries and property damage caused by the actions of ourselves, our agents, servants and employees which arise out of or which are claimed to arise out of this Permit. Any such claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.

________________________________________________________________________________________

APPLICANT SHALL SUBMIT TWO (2) COPIES OF THIS FORM WITH THE ROAD OCCUPANCY APPLICATION, AND TWO (2) COPIES OF ALL SUPPORTING DOCUMENTS. THE TOWNSHIP WILL NOT BE RESPONSIBLE FOR ANY ERRORS, OMISSIONS OR MISINFORMATION GIVEN IN THE APPLICATION AND/OR ON THE ACCOMPANYING PLANS.

(Signature of Applicant) ___________________________________________ 
(Date) ____________________________________________________________________________

(Print or Type Name) ___________________________________________ 
(Company & Title) ____________________________________________________________________
Paving Standards

Residential Driveway

Township of Chesterfield

Instructions

Residential Driveway

Township of Chesterfield

Section

Paving

4. Existing road edge must be saw cut where it meets the new driveway.

3. The dimensions shown are minimum required on high volume roadways.

2. The first twenty (20) feet of all residential driveways shall be paved as shown in the figure. The first twenty (20) feet of all edge of pavement or stone shoulder by paving higher than the existing driveway grade along the Township roadway.

1. Do not interfere with the existing drainage along the Township roadway.

2. Once approved, you may proceed with any construction.

3. When the driveway has been pounded into the concrete or asphalt, an inspection of the forms prior to pour is required. You must call for the driveway apron.

4. Twenty-four (24) hours notice is required for all inspections. Call 298-2311 between 9:00 AM and 4:00 PM or 984-2311 between 3:00 PM and 9:00 PM as required. Call 298-2311 to obtain a home or, this final inspection is a requirement. If you are building a new residential driveway, a final inspection is required. If you are building a new residential driveway, a final inspection is required.

Requirements to obtain a Certificate of Occupancy:

4. Existing roadway at existing grade.

3. Meet roadway at existing grade.

2. Apron. New driveway apron must meet where it meets the new driveway.

1. Apron Width

20'