

Chesterfield Township  
Historic Preservation Commission  
Meeting Minutes June 14, 2022

Chairman Karl Braun called the meeting to order at 7:00 pm.

The Open Public Meeting Statement was read and compliance noted.

**Roll Call:**

Present- Karl Braun, Debbie Kelly, Robert Forwood, James Codella, Jill Moraca also present was  
Twp. Committee Liaison Denise Koetas-Dale.

Absent- Jennifer Lynch, Jim McKeown

**Approval of Minutes:**

Debbie Kelly made a motion, seconded by James Codella to approve the May 3, 2022 regular meeting minutes. All were in favor.

**New Business:**

- **COA – Joanne Elliott, 30 Church St., Block 106, Lot 16.01**  
On May 25<sup>th</sup> there was a pre-construction meeting where the applicant stated that there was a historic review however due to the construction be so different she understands that she will need a new review approval from the HPC. The applicant brought a site plan to tonight's meeting however there isn't time for the board to review.  
A motion was made by Ms. Kelly second by Mr. Forwood finding the application deficient and to carry until all supported information is received, all were in favor, motion carried.
- **COA – Denise Higgins, 38 Front St., Block 202, Lot 62**  
The applicant is changing contractors. A motion was made by Mrs. Kelly second by Mr. Codella to carry until all supportive information is received. All were in favor, motion carried.
- **COA – Timothy & Desiree Little, 9 Buttonwood St., Block 200, Lot 4.**  
The applicant is requesting to replace the sidewalk and pavement with basket weave pattern brick paver. They also would like extend the brick pavers to the rear patio and connect to the barn. After reviewing the application a motion was made by Mr. Codella second by Mr. Forwood to approve the application. All were in favor with the exception of Mr. Braun who abstained, motion carried.
- **COA – Timothy Beggs, 16 Buttonwood St., Block 107, Lot 18**  
The applicant would like to use a historic 1920's caboose as a cabana during the summer when the pool is in use. Mr. Beggs presented pictures an 1874 caboose from Central Railroad which has the same dimensions and is wood. He is undecided at this point which one he will purchase. There is hedgerow between the caboose and the street. The applicant is willing to work with HPC to increase the screening as a condition of approval.

A motion was made by Mrs. Kelly second by Mr. Forwood to approve the application with the condition the applicant will work with HPC regarding screening. All were in favor, motion carried.

- **New cedar fence installed along rear side yard, 30 front street**

Mr. McMahon, Zoning Officer sent Mr. Braun information on the fence replacement. The fence is between two properties on the side yard. The fence is cedar being replaced with cedar therefore there is no application it is just to inform the board.

**Correspondence:**

None

**Old Business:**

Second Presentation to HPC – Design Guidelines – Margaret Hickey AIA

Ms. Hickey gave the board the presentation to include all comments and suggestions from the first presentation. It was discussed that members of the Planning Board and the Township Committee might attend the next HPC meeting to make any suggestions or have questions. Ms. Koetas-Dale stated that the other boards would need more notice to attend an HPC meeting. A printed copy of the guideline can be ordered, Ms. Hickey will look into the cost for the next meeting. Ms. Hickey asked the board to have comments back to her within a week so that she can have a final report ready to give the Planning Board and Township Committee for their review.

**Public comments and questions:**

Karl Braun opened the meeting for public comment.

Joanne Elliott-321 Church St. Hamilton, NJ. She advised the board that Hamilton has a grant program, they give 15,000 to 20,000 to residents with low income to help maintain their homes. She suggested the board reach out to them.

There being no further public comment, Karl Braun closed the public comment portion of the meeting.

**Adjournment**

James Codella made a motion seconded by Robert Forwood to adjourn the meeting at 9:03 pm. All were in favor.