

**Chesterfield Township  
Historic Preservation Commission  
Meeting Minutes December 5th, 2023**

Chairmen James Codella called the meeting to order at 7:00 pm.

The Open Public Meeting Statement was read and Compliance Noted

**Roll Call:**

Present- James Codella, Robert Forwood, Jill Moraca, Timothy Beggs, Eugene Cardone, HPC Liaison Denise Koetas-Dale, HPC Liaison Matthew Litt

**Approval of Minutes:** Mr. Forwood made a motion seconded by Mr. Beggs to approve the November 7<sup>th</sup> meeting minutes with Mr. Forwood's corrections. All were in favor, motion carried.

**New business:**

**COA Application- 636 Chesterfield-Arneytown Road- Elizabeth Ashley-**Proposed application to remove and replace dilapidated asphalt shingles on roof and dormers with GAF Timberline HDZ architectural design. The applicant plans to use either Slate or Pewter color which are both deemed acceptable under the historic design guidelines. The applicant asked for some guidance on the flashing materials for the chimney and dormers. The recommendation would be to stick with copper if cost permits as this is the most durable option. Ms. Ashley also indicated she may want to also remove and replace gazebo roof with the same materials to match the house. Ms. Moraca made a motion seconded by Mr. Cardone to approve application including a note referencing the repairs to the gazebo, all in favor, motion carried.

**COA Application- 528 Ward Ave- Bruce Eaton-** Proposed fence for in ground pool that is contracted to be built in the spring. Proposed front facing fence will feature dark green lattice 4x8 panel fencing. The dark green color was chosen because it matches the color of the shutters on the applicant's home. The rear facing fence will be black vinyl mesh welded wire. The applicant states that all materials and dimensions of the proposed fence are up to pool safety code. He also indicated that there will be a self-latching double door gate to the pool area. Mr. Eaton asked if he had to make any revisions would he need to come back in front of the board, per Mr. Codella, depending on the extent he may need to come back for a revision. Mr. Beggs made a motion seconded by Mr. Cardone to approve as submitted, all in favor, motion carried.

**Old Business- 26 Church Street-** Newly constructed driveway pillars- A letter was sent on November 28<sup>th</sup> by HPC Secretary to notify owner of 26 Church Street that their property was going to be discussed at the December HPC meeting, no response was received. The Chesterfield Township Zoning Officer Glenn McMahon has notified the HPC that the newly constructed driveway pillars do not pose as a zoning or construction violation. Mr. Codella states that the Pillars are considered permanent structures and therefore fall into the HPC purview under Ordinance 123-4, the HPC discussed how they would like to proceed, they will send a letter to the Chesterfield Township Planning Board raising their concerns and recommending possible action be taken. Regarding the dilapidated barn, Mr Codella reports that he spoke with the zoning officer and is aware that numerous letters have been sent to the home owner asking them to address the barn. The owner is aware from a conversation had with zoning officer, Glenn

that if he wishes to demolish the barn he must submit a COA application to the HPC. A motion was made by Mr. Forwood Seconded by Mr. Beggs to produce a letter to be sent to the Planning Board, all in favor, motion carried.

Public comment-

Steve Hazen, 447 Main Street- Asked if the Historic Inventory has been started, Mr. Codella explained that the Inventory will be revisited in 2024. He informed the HPC that there was damage to the old firehouse on Main Street caused by a bad storm in April, he explained there is damage to the shingles and asked the HPC to look into it.

A motion was made by Mr. Forwood Seconded by Mr. Beggs to adjourn All were in favor. Meeting adjourned 7:43pm.