

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2022-12-3**

**RESOLUTION AMENDING AND ADOPTING THE PERSONNEL
POLICIES AND PROCEDURES MANUAL**

WHEREAS, the Township of Chesterfield is part of the Burlington County Joint Insurance Fund; and

WHEREAS, BURLCO JIF requires the Township to adopt a procedure policy as part of the Employment Practices Liability (EPL) coverage; and

WHEREAS, the policies are revised periodically to comply with State and Federal Laws and Regulations; and

WHEREAS, the attached Personnel Policies and Procedures Manual has been reviewed by the Township Attorney; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield, County of Burlington, State of New Jersey that the Personnel Policies and Procedures Manual, a copy of which is attached hereto, is hereby adopted as amended.

BE IT FURTHER RESOLVED that a copy of the Policy shall be distributed to all Township employees and officials.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

CHESTERFIELD TOWNSHIP COMMITTEE

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I, Caryn M. Hoyer, Clerk of the Township of Chesterfield in the County of Burlington and State of New Jersey do hereby certify the foregoing Resolution to be a true and accurate copy of the Resolution approved by the Township Committee at a duly advertised meeting held on December 8, 2022, at which a quorum was present.

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Caryn M. Hoyer, RMC  
Township Clerk